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***Calibre Academy, Inc. Governing Board***

***Board Meeting Minutes***

January 22, 2026

**I. Call to order**

**Kelly Marble** called to order the regular meeting of **Calibre Academy Governing Board** at **3:35 pm.** on **January 22, 2026** at **Calibre Academy 15688 W. Acoma Dr., Surprise, AZ 85379**

**II. Roll call**

Kelly Marble conducted the roll call. The following board members attended the board meeting: Danell Stephenson, Kelly Hicks, Shannon Smith and Rick Frost were present. All board members called into the meeting via Google Meets. The public was also able to attend the meeting in person or via the call in number at 413-350-0270 PIN: 975 166 299#. Dr. Amy Schlessman, Angela Hollingsworth, Rebeca Venegas, Roland Canotal, and Ildi Clark were also present.

**III. Open Issues**

None discussed at this time.

**IV. New Business**

**Approval of Minutes for the 12/02/2025 Board Meeting**

Kelly Marble asked the board members if they received a copy of the December 02, 2025, Board Meeting Minutes for their review. All the board members acknowledged receipt of the December 02, 2025, board meeting minutes.

Danell Stephenson made the motion to approve December 02, 2025, board meeting minutes.

Rick Frost seconded the motion to approve December 02, 2025, board meeting minutes

Danell Stephenson, Rick Frost, Shannon Smith and Kelly Hicks voted in favor of the motion to approve December 02, 2025, board meeting minutes

### **Approval of the Procedure for Verification of Vendors**

Kelly Marble asked the board members if they received a copy of Procedure for Verification of Vendors.

All the board members acknowledged receipt of the Procedure for Verification of Vendors. Roland Canotal explained to the board the reason we needed this procedure. Kelly Marble asked if the board members had any questions and they did not.

Shannon Smith made the motion to approve the Procedure for Verification of Vendors.

Rick Frost seconded the motion to approve the Procedure for Verification of Vendors.

Danell Stephenson, Rick Frost, Shannon Smith and Kelly Hicks voted in favor of the motion to approve the Procedure for Verification of Vendors.

### **Approval of the 2nd Quarter Check Detail**

Kelly Marble asked the board members if they received a copy of the 2nd Quarter Check Detail.

All the board members acknowledged receipt of the 2nd Quarter Check Detail. Roland Cantonal went over the 2nd Quarter Check Detail with the board members. Kelly Marble asked if the board members had any questions and they did not.

Dannell Stephenson made the motion to approve the 2nd Quarter Check Detail.

Rick Frost seconded the motion to approve the 2nd Quarter Check Detail.

Danell Stephenson, Rick Frost, Shannon Smith and Kelly Hicks voted in favor of the motion to approve the 2nd Quarter Check Detail.

### **Approval of the Charter Holder Location Amendment**

Kelly Marble asked the board members if they received a copy of the Charter Holder Location Amendment for their review.

All of the board members acknowledged receipt of the Charter Holder Location Amendment. Dr. Amy Schlessman explained the reason for the Charter Holder Location Amendment with the board members. Kelly Marble asked if the board members had any questions and they did not.

Danell Stephenson made the motion to approve the Charter Holder Location Amendment.

Rick Frost seconded the motion to the Charter Holder Location Amendment.

Danell Stephenson, Shannon Smith, Rick Frost, and Kelly Hicks voted in favor of the motion to approve and the Charter Holder Location Amendment.

### **Informational Items**

- Financial Report – Roland Canotal
- Principal's Report – Rebeca Venegas

### **V. Adjournment**

Kelly Marble adjourned the meeting at 3:48 p.m.

Minutes submitted by: Kelly Marble