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Calibre Academy, Inc. Governing Board

Board Meeting Minutes

December 2, 2025

I. Call to order

Kelly Marble called to order the regular meeting of **Calibre Academy Governing Board** at **3:03 pm.** on **December 2, 2025** at **Calibre Academy 15688 W. Acoma Dr., Surprise, AZ 85379**

II. Roll call

Kelly Marble conducted the roll call. The following board members attended the board meeting: Danell Stephenson, Kelly Hicks, Shannon Smith and Rick Frost were present. All board members called into the meeting via Google Meets. The public was also able to attend the meeting in person or via the call in number at 570-543-2290 PIN: 143 842 088#. Dr. Amy Schlessman, Angela Hollingsworth, Director of Schools, Rebeca Venegas, Roland Canotal, Rachel Pitchford and Sergio Guillen were also present.

III. Open Issues

None discussed at this time.

IV. New Business

Approval of Minutes for the 10/14/2025 Board Meeting

Kelly Marble asked the board members if they received a copy of the November 14, 2025, Board Meeting Minutes for their review. All the board members acknowledged receipt of the November 14, 2025, board meeting minutes.

Rick Frost made the motion to approve November 14, 2025, board meeting minutes.

Danell Stephenson seconded the motion to approve November 14, 2025, board meeting minutes

Danell Stephenson, Rick Frost, Shannon Smith and Kelly Hicks voted in favor of the motion to approve November 14, 2025, board meeting minutes

Approval to accept the Resignation of Board Member Julita Deddo

Kelly Marble asked the board members if they received a copy of Julita Deddo's resignation.

All the board members acknowledged receipt of Julita Deddo's resignation. Kelly Marble asked if the board members had any questions. Shannon Smith wanted to go on record telling everyone how much she appreciated the work Julita Deddo did for us

Danell Stephenson made the motion to accept the resignation of board member Julita Deddo.

Kelly Hicks seconded the motion to accept the resignation of board member Julita Deddo.

Danell Stephenson, Rick Frost, Shannon Smith and Kelly Hicks voted in favor of the motion to accept the resignation of board member Julita Deddo.

Approval of the Contractor FCC Policy

Kelly Marble asked the board members if they received a copy of the Contractor FCC Policy for their review.

All the board members acknowledged receipt of the Contractor FCC Policy. Dr. Amy Schlessman went over the Contractor FCC Policy with the board members. Kelly Marble asked if the board members had any questions and they did not.

Rick Frost made the motion to approve the Contractor FCC Policy.

Kelly Hicks seconded the motion to approve the Contractor FCC Policy.

Danell Stephenson, Rick Frost, Shannon Smith and Kelly Hicks voted in favor of the motion to approve Contractor FCC Policy.

Approval of the FY25 Independent Auditor's Report

Kelly Marble asked the board members if they received a copy of the FY25 Independent Auditor's Report for their review. All of the board members acknowledged receipt of the FY25 Independent Auditor's Report. Roland Canotal went over the FY25 Independent Auditor's Report with the board members letting them know that we passed the audit. Kelly Marble asked if the board members had any questions and they did not.

Kelly Hicks made the motion to approve the FY25 Independent Auditor's Report.

Danell Stephenson seconded the motion to the FY25 Independent Auditor's Report.

Danell Stephenson, Shannon Smith, Rick Frost, and Kelly Hicks voted in favor of the motion to approve and the FY25 Independent Auditor's Report.

Approval of the Check Detail Reports for January 2025 to June 2025 and July 2025 to October 2025

Kelly Marble asked the board members if they received a copy of the Check Detail Reports for January 2025 through October 2025. All the board members acknowledged receipt of the Check Detail Reports for January 2025 through October 2025. Roland Canotal went over the Check Detail Reports for January 2025 through October 2025 with the board members. Kelly Marble asked if the board members had any questions and they did not.

Danell Stephenson made the motion to approve the Check Detail Reports for January 2025 through October 2025

Kelly Hicks seconded the motion to approve Check Detail Reports for January 2025 through October 2025

Danell Stephenson, Rick Frost, Shannon Smith and Kelly Hicks voted in favor of the motion to approve Check Detail Reports for January 2025 through October 2025

Approval of the Arizona Online Instruction (AOI) Program Amendment Request for Calibre Academy

Kelly Marble asked the board members if they received a copy of the Arizona Online Instruction (AOI) Program Amendment Request for Calibre Academy.

All the board members acknowledged receipt of the Arizona Online Instruction (AOI) Program Amendment Request for Calibre Academy.

Dr. Amy Schlessman went over the Arizona Online Instruction (AOI) Program Amendment Request for Calibre Academy with the board members. Kelly Marble asked if the board members had any questions and they did not.

Danell Stephenson made the motion to approve the Arizona Online Instruction (AOI) Program Amendment Request for Calibre Academy.

Kelly Hicks seconded the motion to approve the Arizona Online Instruction (AOI) Program Amendment Request for Calibre Academy.

Danell Stephenson, Rick Frost, Shannon Smith and Kelly Hicks voted in favor of the motion to approve the Arizona Online Instruction (AOI) Program Amendment Request for Calibre Academy.

Informational Items

- Principal's Report – Rebeca Venegas

V. Adjournment

Kelly Marble adjourned the meeting at 3:22 p.m.

Minutes submitted by: Kelly Marble