



4744 W. Grovers, Glendale, Arizona 85308
PH 602-439-5026 FAX 602-889-0351

Calibre Academy, Inc. Governing Board

Board Meeting Minutes

January 27, 2022

I. Call to order

Kelly Marble called to order the regular meeting of **Calibre Academy, Inc. Governing Board** at **4:30 p.m.** on **January 27, 2022** at **ThrivePoint High School Grover, 4744 W. Grovers Avenue, Glendale, AZ 85308**

II. Roll call

Kelly Marble conducted the roll call. The following board members attended the board meeting: Danell Stephenson, Julito Deddo, Shannon Smith and Kelly Hicks were present. Board member Timothy Smith was not present. All board members called into the meeting via Google Meets. The public was also able to attend the meeting via the call in number at 331-248-5796 PIN: 657183212#. Cory Cavanah, Roland Canotal and Rebeca Venegas were also in attendance.

III. Open Issues

None discussed at this time.

IV. New Business

Approval of Minutes from Last Meeting

Kelly Marble asked the board members if they received a copy of the October 14, 2021 Board Meeting Minutes for their review. All of the board members acknowledged receipt of the October 14, 2021 board meeting minutes.

Danell Stephenson made the motion to approve the minutes.

Julit Deddo seconded the motion to approve the minutes.
Shannon Smith, Julito Deddo, Kelly Hicks and Danell Stephenson voted in favor of the motion to approve the minutes.

Presentation/Approval of the Fiscal Year 2020-21 Audit

Kelly Marble asked the board members if they received a copy of the Fiscal Year 2020-21 Audit. All of the board members acknowledged receipt of the Fiscal Year 2020-21 Audit. Cory Cavanah from the CBO Group went over the Fiscal Year 2020-21 Audit. Kelly Marble asked the board members if they had any questions and they did not.

Kelly Hicks made the motion to approve the Fiscal Year 2020-21 Audit.

Danell Stephenson seconded the motion to approve the Fiscal Year 2020-21 Audit.

Kelly Hicks, Danell Stephenson, Shannon Smith and Julito Deddo voted in favor of the motion to approve the Fiscal Year 2020-21 Audit.

Presentation/Approval of the Check Register from October to December 2021

Kelly Marble asked the board members if they received a copy of the Check Register from October to December 2021. All of the board members acknowledged receipt of the Check Register from October to December 2021. Roland Canotal from the CBO Group went over the Check Register from October to December 2021. Kelly Marble asked the board members if they had any questions and they did not.

Danell Stephenson made the motion to approve the Check Register from October to December 2021.

Julito Deddo seconded the motion to approve Check Register from October to December 2021.

Kelly Hicks, Danell Stephenson, Shannon Smith and Julito Deddo voted in favor of the motion to approve the Check Register from October to December 2021.

Presentation/Approval Renewal COVID-19 Return to School Template

Kelly Marble asked the board members if they received a copy of the COVID-19 Return to School Template. All of the board members acknowledged receipt of

the COVID-19 Return to School Template. Kelly Marble asked the board if they had any questions and they did not.

Kelly Hicks made the motion to approve the COVID-19 Return to School Template.

Danell Stephenson seconded the motion to approve the COVID-19 Return to School Template.

Kelly Hicks, Danell Stephenson, Shannon Smith and Julita Deddo voted in favor of the motion to approve the COVID-19 Return to School Template.

Presentation/Approval Conflict of Interest Policy

Kelly Marble asked the board members if they received a copy of the Conflict of Interest Policy. All of the board members acknowledged receipt of the Conflict of Interest Policy. Kelly Marble asked the board members if they had any questions and they did not.

Julito Deddo made the motion to approve the Conflict of Interest Policy.

Kelly Hicks seconded the motion to approve Conflict of Interest Policy.

Kelly Hicks, Danell Stephenson, Shannon Smith and Julito Deddo voted in favor of the motion to approve the Conflict of Interest Policy.

Presentation/Approval Resolution for Financing

Kelly Marble asked the board members if they received a copy of the Resolution for Financing. All of the board members acknowledged receipt of the Resolution for Financing. Kelly Marble asked the board members if they had any questions and they did not.

Danell Stephenson made the motion to approve the Resolution for Financing.

Kelly Hicks seconded the motion to approve The Resolution for Financing.

Kelly Hicks, Danell Stephenson, Shannon Smith and Julito Deddo voted in favor of the motion to approve the Resolution for Financing.

Presentation/Approval Petty Cash Policy

Kelly Marble asked the board members if they received a copy of the Petty Cash Policy . All of the board members acknowledged receipt of the Petty Cash

Policy. Roland Canotal from the CBO Group went over the Petty Cash Policy. Kelly Marble asked the board members if they had any questions and they did not.

Kelly Hicks made the motion to approve the Petty Cash Policy.

Julito Deddo seconded the motion to approve Petty Cash Policy.

Kelly Hicks, Danell Stephenson, Shannon Smith and Julito Deddo voted in favor of the motion to approve the Petty Cash Policy.

Informational Item: Quarterly Financial Update – Roland Canotal

V. Adjournment

Shannon Smith adjourned the meeting at 4:56 p.m.

Minutes submitted by: Kelly Marble